Technology Integration Specialist

Saint Stephen's Episcopal School is seeking a Technology Integration Specialist

Start Date

January 3, 2022

Job Summary

Provide guidance and expertise to assist the faculty with effectively integrating educational technology tools, applications, and resources to support, enhance and transform learning in grades PK-12.

Education and Experience

- Bachelor's degree in Educational Technology or related field preferred
- Three to five years of classroom teaching experience preferred, or any equivalent combination of training and experience
- Demonstrated success of instructional technology integration in a classroom setting
- Experience with Google Workspace and Apple Teacher preferred
- Experience with learning management systems (LMS) and ability to assist teachers with setting up high quality digital lessons, classrooms and gradebooks

Duties and Responsibilities

- Effectively use and provide support for educational technology devices, tools, applications, and resources used by PK-12 faculty
- Provide 1:1 coaching, modeling, co-teaching, and small group training to assist faculty with utilization and understanding of new technology
- Commit to continual professional development to stay abreast of new educational technologies
- Develop, review, and share instructional technology best practices that align with the mission and vision of the school and support the needs of the classroom
- Demonstrate excellent interpersonal and communication skills
- Work collaboratively with technology team to support departmental goals and initiatives
- Perform all other related duties as assigned by the Director of Technology

Interested candidates should send a cover letter and resume to the Director of Technology, Ms. Angelica DeGrasse, **adegrasse@saintstephens.org**.