



## **Lake Highland Preparatory School Position Announcement**

### **Campus Safety Officer**

#### **About Lake Highland Preparatory School**

Lake Highland Preparatory School is Central Florida's premier, private, college preparatory school for Pre-K through 12th grade. When students enter our classrooms, they meet energetic educators who are passionate about what they teach and who focus on developing the greatest potential of each student. Our classes are small, providing the optimal setting for students to be encouraged and inspired.

At Lake Highland Preparatory School, students learn to question, create, challenge, analyze, and speak and write critically. They love learning, and each day we watch them reach for excellence, seek new discoveries, shine on the stage, and thrive in athletics. We not only prepare our students for success in college and beyond, but we also teach them to be compassionate leaders who make ethical decisions.

#### **Mission**

Within an atmosphere of love, concern, and mutual respect, Lake Highland Preparatory School is committed to instilling Christian values, inspiring patriotism, developing leaders, and preparing students for college and lifelong learning through academically challenging programs and affirming competitive experiences.

#### **Vision**

Lake Highland Preparatory School develops and empowers students with noble character, keen intellect, and an enduring love of learning to thrive in a highly competitive, widely collaborative and ever-changing world. The school's "whole child" approach fosters confident, competent, and functional citizens who are intellectually, physically, emotionally, and spiritually prepared to pursue their dreams, achieve their full potential, and successfully cope with life challenges.

#### **Summary**

Under the supervision of the Manager and Executive Officer, the Campus Safety Officer patrols campus by foot, bicycle, or motorized vehicle deterring vandalism, criminal acts, and addressing safety violations. The Campus Safety Officer registers and screens guests using a state-of-the-art iPad-based check-in system. The Campus Safety Officer assists in the execution of the school's all-hazard emergency action plan along with directing vehicle traffic and providing general wayfinding.

This is a full-time, 12-month, non-exempt, fully-benefited position. Weekends, evenings, and holidays are required. Holiday work is at a premium rate.



We encourage applicants from underrepresented groups to apply.

### **Education/Experience**

A valid Florida class D security license is required along with current CPR/AED/First Aid Certification. Additional or ongoing training may be required dependent upon experience.

This position announcement is intended to describe the general nature and level of work being performed by employees assigned to this job title and the education and skills required. This is not intended to be a complete list of all responsibilities, duties, and skills that are required or may be required in the future.

**Background Screening:** LHPS conducts background checks, including fingerprinting and drug testing and may use a third party administrator. Background checks will be performed in compliance with the Fair Credit Reporting Act.

Lake Highland Preparatory School is an Equal Opportunity Employer.