



## **Position: Middle School Language Arts Teacher**

Windermere Preparatory School is seeking a Middle School Language Arts teacher. Ideal candidate will inspire and guide students as readers and writers, setting the foundation for studies in 6th grade "Opening the Book," teaching students to love the craft of writing in 7th grade "Discovering Voice," and refining critical reading and writing skills in 8th grade "Taking a Stand." Minimum of 3 years formal classroom experience is a must. Bachelor's Degree in English Education is required; Master's Degree or higher preferred.

### **SKILL SET REQUIREMENT**

- Ability to articulate the Mission, Vision, and Values of the school as well as Nord Anglia Education
- Ability to display comprehensive knowledge of curriculum and instruction within the appropriate content area and/or grade level
- Ability to function as a student achievement advocate and advisor
- In depth understanding of all elements, goals, instructional best practice strategies, embodied in the school's Academic Plan, as well as the ability to clearly articulate the plan to parents and students
- Outstanding listening and problem solving skills
- Highly developed written and verbal communication skills
- Highly developed presentation skills
- Effective organizational skills including but not limited to lesson planning, implementing units of study, differentiating instruction, designing and implementing assessments
- Ability to monitor student progress and report information in a timely manner
- Ability to manage, delegate and monitor tasks
- Ability to mentor and coach students
- Highly developed collaborative leadership skills and the ability to work well with and through others
- Ability to prioritize and to expend allotted resources in alignment with stated academic priorities
- Ability to foster and maintain a positive school climate
- Sense of humor

### **RESPONSIBILITIES**

- Creatively implement the established curriculum
- Select and plan appropriate learning and teaching activities that are in alignment with Windermere Preparatory School and Nord Anglia Education
- Exercise good classroom management with the use of fair and consistent standards and appropriate sanctions that are clearly articulated to the students

- Encourage students to confidently and freely ask questions
- Know and use a wide range of assessment strategies consistent with course content and objectives
- Provide reports on student progress and maintain open communication with ensuring that these reports are accurate and constructive
- Differentiate instruction and assessment to meet the diverse needs of students
- Identify students who need additional academic assistance and influence needed actions accordingly
- Provide opportunities for student expression using spoken, written, and electronic forms of communication.
- Develop lessons that engage students in higher order thinking
- Provide a safe learning environment in which students can take intellectual risks
- Use learning resources and technology to enhance lessons where appropriate
- Create a stimulating and challenging learning environment with effective use being made of classroom displays
- Develop student cooperation and tolerance through group work
- Create an environment that fosters a global mind set
- Create an atmosphere of mutual respect
- Assist students in taking responsibility for their own actions
- Encourage students to set realistic goals and to use their time in a constructive and balanced manner
- Encourage students to participate in the co-curricula life of the school
- Serve as a homeroom mentor
- Assign homework that is meaningful and appropriate
- Maintain accurate records
- Attend functions in support of school and community
- Attend all meetings as required
- Maintain student portfolios and facilitate student led conference following division requirements