



Title: **Computer Science Teacher/Technology Curriculum Coordinator**

Reports to: **Chief Operations Officer**

Contract Status: **Full-Time, Salary, Follows School Calendar**

Start Date: **Flexible**

St. Philip's Episcopal School seeks an experienced, innovative, and passionate individual to join our team as a Computer Science Teacher/ Technology Curriculum Coordinator. As a Computer Science Teacher/Technology Curriculum Coordinator, the individual will work closely with the technology team to enhance the technology experience of all constituencies. The potential candidate will be responsible for teaching Computer Science to students in PreK3 – 5th Grade.

Teachers at St. Philip's must have the ability to work collaboratively to design and implement curriculum, differentiate instruction to meet the needs of a wide range of students, and communicate effectively with parents and colleagues. Candidates should have a love of technology and a desire to build upon the current curriculum. Candidates will need to stay abreast of current EDU technology trends with the goal of implementing any future technology that would be beneficial to the St. Philip's community.

Our ideal candidate is dynamic, enthusiastic, cooperative, and knowledgeable about child current technology trends and best practices for young learners.

### **General Responsibilities**

The responsibilities of the Computer Science Teacher/Technology Curriculum Coordinator include but are not limited to the following:

- Work in support of the mission of St. Philip's to create an excellent educational experience in a safe, caring community
- Attend to the spiritual, intellectual, and physical needs of students as outlined in our mission.
- Work with Church, faculty, staff, and leadership to help provide any technology training they might need
- Maintain abreast of all EDU technology trends available
- Provide a warm, inviting classroom experience and a positive and productive learning environment
- Identify and respond to individual students' learning differences and create varied enrichment opportunities
- In collaboration with fellow teachers, identify and respond to individual student's academic and social-emotional needs
- Collaborate with the Chief Operations Officer and other Technology Team members to plan, deliver, and enhance instruction in Computer Science (Coding, Robotics, Engineering)

- Establish classroom routines and expectations with a positive and effective behavior management system
- Use a variety of teaching techniques and strategies to engage students in learning, including varied instructional methods that engage the students with different modalities – auditory, visual, kinesthetic, etc.
- Monitor student progress and develop effective support and/or intervention as needed
- Communicate effectively with parents as needed, while creating and sustaining effective parent/family partnerships
- Utilize technology in the classroom in an authentic and effective way
- Maintain accurate, detailed records of student progress, parent communication, and lessons
- Perform as needed, ongoing scheduled responsibilities with care (lunch duty, recess, dismissal, etc.)
- Participate in all team, grade level, and faculty meetings
- Engage with the St. Philip's community by attending events such as Episcopal School Sunday, the Annual Gala, and others as needed

### **Requirements and Qualifications**

- Have a deep respect for children
- A bachelor's degree in education, computer science, or computer-related field is required; graduate degree preferred
- Minimum of 5 years of classroom teaching experience. Early Childhood experience preferred
- Strong pedagogical skills
- Experience developing meaningful instruction and differentiated learning experiences
- Excellent written and spoken communication skills
- Strong collaboration skills; able to work well with a team
- Computer skills and extensive experience in online learning and virtual learning platforms, Google Classroom, Google Hangouts Meet, Zoom, Apple products preferred

### **Physical Requirements and Work Environment**

- Able to occasionally lift up to 25 lbs.
- Regularly use close and distance vision
- Work at a desk and computer screen for extended periods of time
- Work in a traditional climate-controlled office environment
- 

\*Authorization to work in the United States, background check, and fingerprinting are required for employment.

All applicants must apply by submitting a cover letter, resume and contact information to our Chief of Staff, Mrs. Claudia Duckenfield at [cduckenfield@saintphilips.net](mailto:cduckenfield@saintphilips.net)