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| **Name** | **Position** | **Duties** | **Course and Student Load** | **Educational Degrees Major/Minor** | **Certificates Held**  (*include date valid until)* | **# Years Here** | **Total # Exp. Yrs.** |
| *Last, First*  ***EXAMPLE*** | *Teacher* | *6th grade Advisor, softball coach* | *Social Science, 5 periods per day, daily. 80 students* | *B.A. Any University, History M.Ed., Any University, Ed Leadership* | *Florida teaching certificate- 6/2015* | *5 yrs.* | *10 yrs.* |
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**STUDY SECTION II:**

**Documentation – *Individual Faculty/Administrator Data Sheet***

**(To be included in the self-study)**

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| **Name** | **Position** | **Duties** | **Course and Student Load** | **Educational Degrees Major/Minor** | **Certificates Held**  (*include date valid until)* | **# Years Here** | **Total # Exp. Yrs.** |
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| **Name** | **Position** | **Duties** | **Course and Student Load** | **Educational Degrees Major/Minor** | **Certificates Held**  (*include date valid until)* | **# Years Here** | **Total # Exp. Yrs.** |
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